

Greek Orthodox Community of NSW Ltd

Festival Director / Events Management- The Greek Festival of Sydney

The Greek Orthodox Community of NSW is seeking an enthusiastic, self motivated person as Director / Events Manager of the 2006 Greek Festival of Sydney. The Greek Festival of Sydney is an annual event promoting Greek art & culture to the broader community. Major events include the annual “Greek Fest” at Darling Harbour, Greek Film Festival, art exhibitions, theatre, lectures and literature.

Essential skills:

- Demonstrated ability and experience in coordinating special events;
- Ability to implement and follow a structured plan, prepare and maintain budgets, implement and generate sponsorship;
- Extensive computer literacy including the management of the Festival website.

Desirable skills:

- Relevant tertiary qualifications;
- Adequate written & oral communication skills in both English & Greek;
- Experience in developing income producing events.

Closing Date for Submissions: Friday 21 October 2005

For further details contact the office of the Greek Orthodox Community of NSW on (02) 9740 6022.

Written applications should be marked “confidential” & addressed to:

The Secretary
Greek Orthodox Community of NSW Ltd
PO Box 324
Lakemba NSW 2195